

DOWN TO EARTH

DIRECTORS MEETING 15-2-96 CERES BRUNSWICK

Present Matti Hannane, Andrew Simpson (Simmeau) Chris Edwards, Graham Ennis, Paula Falovic, David Cruise. (Tres Kay and Sec Cheryl) see attendance sheet for members present.

Apologies Yeroa Bindy (Yeroas resignations is in effect from 17-2-96)

Previous minutes read by minute takers Les Spencer and Michael Smith.

Agenda Items. Site chosen Old Toc site,

Tickets: Design, printing, collating, distribution to chosen ticket sellers, info sheet, Handbook?

Posters: Design, printing, distribution.

Advertising: Grass Roots Magazine? Soft Technology, Mother Earth.

Villages.

Planning.

Change of accountant.

Confest Business registration.

Insurance.

Minutes from the previous meeting Moved Matti Seconded Chris Carried.

Matters arising from the minutes.

Truck repairs: for the back door of hired site truck \$680. Moved Matti Second

Simmeau.

David C raised the question of \$1000 to be spent on site weekend cleaning up for Wetlands. More time (ie delay trip) will mean more people to be there and help plus look at new site. TRIP ON HOLD. consensus

Graham re pre-planning insurance. ON HOLD. consensus.

Chris needs the \$105.00 for Hugh O'Shea (9844 2209) who's steering was damaged on site and it was agreed previously to pay for fixing.

Accountant. Kay has proposed Allan Dredge. He has experience working with Co-ops. David moves that we explore accountants. Seconded Graham. Broad support for motion. Carried.

Delegate for Co-op Federation. Joining fee \$10 share purchase and \$200 annual fee.

Raised by Cheryl....legal advise education courses provided, phone cheaper etc.

David C offers to be delegate, also Michael Smith. David moves for Michael to be our delegate. Matti second . consensus.

Site. Agreement from owner, council approval under way. Laurie raised the possible

problems if the tenant is still there. Will question Mr Robert-Shaw, who is also informing council of permission for our permit.

David suggests we pay rent of \$4000 which owner is asking. Second Paula. Carried.

Graham reminded the meeting that we need written permission from the owner before doing any thing on site.

Rental verbal agreement is \$4000 for four months at this stage.

Poster group volunteers. Yvonne, Simmeau, (9576 1398) Dianna, Anna, Warwick(9531 4333) Advertising. Mother Earth 22nd Feb Deadline. Grass Roots 29th Feb mailed on 1st April people with subscriptions receive on 26-27 March. Soft Technology, back inside page \$400. Mailing list had increased by about 1500 since ConFest, this is our key source of advertising rather than paid other ads. (now 4000)

Advertising/Newsletter Group. "ConFest is on" Simmeau, John O, David, Mary, Cheryl. Michael Smith, Kay would like to proof read.

Simmeau moves that the newsletter to be sent out by 28-2-96. Moved Matti. agreed

Copy cut-off date 17-2-96 moved Matti second Simmeau. Agreed

Theme for ConFest "Return to the River - Autumn Harvest" all agreed.

18-4-96 To be the next regular general meeting. Moved Simmeau, Second Graham. Carried
Grahams car tune up is to paid for from the site money he is holding (\$1000) Spend up to \$250 allowed. Moved Paula, second Chris. Carried.

Meeting extended till 10.30

Planning David suggests a time line for the use of site weekends till ConFest.

Rain comments on pre-planning for Xmas

Procedure to be in the newsletter so members can be informed and join in.

Working account for site set-up, discussion on site decisions needed. Good reason for site weekend.

David feel that we shouldn't let a map rule the lay-out of the site. A map is a tool not a weapon. Let the site evolve.

Budget. Janet suggests that anyone wanting to have a village visits the site first. Not carried.

Steve. Reminders that we passed a production group before last ConFest.

David. A broader based people interface is needed. People to share the knowledge, knowing and understanding of site and festival.

Paula advised that the data base of members abilities will soon be available for us to draw on local individuals.

Simmeau. Volunteers to go to, or be directed to "responsible people" who will guide them.

Les !st Moama model of 6-18 people who set up the site in 6 days, after much time there feeling and discussing. It's a process of sharing knowledge.

Gordon Wells. We need Pre-planning. Site planning.... and ConFest planning as 3 separate stages.

Janet Used items.. ie. carpets etc call for in newsletter. Also specific jobs eg. situations vacant.

Put in contact people and ph numbers.

Graham. Person contact ie co-ordinator needed.

Chris Site money for emergencies

How to handle ...procedures. these need discussion.

John. Appoint groups for each village.

David Phone directory of individuals (with permission) names for contact volunteers and jobs.

ConFest Dates 5th to 9th April. Moved Paula, second Simmeau. Carried.

David moved that Directors meeting be adjourned till next week. 22-2-96 Matti second

Steve finance details presented to cover \$529.00. Moved David second Matti to pay Steve on the conditions that all the receipts etc prove correct.

Matti moves pay Telsta \$119.26 for Kays phone bill (tres)

David moves payment of Griffith Hack & Co \$1670.00 Lodging named as Trade marks. Confest. Earthlink and Down to Earth. Second Graham Both carried.

These names still need to be searched, being handled by Michael Joubert.

\$118.35 Freight Ipec. on bike trailer sent from Sydney. Moved Matti, second Chris Carried.

Signatories to DTE account discussed and having the completion of lodgement of signatories to be a priority requested by Matti.

Meeting adjourned. Consensus Matti Chairman, Barbara Jaegar Minutes.